

Minutes
Budget and Personnel Committee Meeting

April 9, 2019

1. Call to Order:

The April 9, 2019 Budget and Personnel Committee meeting was called to order at 6:46 p.m. by Director Cortez. In attendance were:

- Committee members: Vice President Shriner and Director Cortez
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the March 12, 2019 Meeting:

On motion by Vice President Shriner, seconded by Director Cortez, the minutes were unanimously approved.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- Senior Engineer – hired new engineer, Donald Wilcox.
- O&M Staffing Needs – item complete.
- IT Administrator Position – item complete.
- OM Supervisor – position is open and advertised.
- Electrical Mechanical Supervisor – item complete.
- HR Programs – nothing to report.
- Employee Contract Negotiations – meetings set for Monday, April 15. Jan Shriner and Keith Van Der Maaten will meet with both employee groups.
- Capital Impact Fees – amendment coming to next meeting. Finishing update for May 1 workshop which will include supply costs to be paid for by developer.
- FY 2019-2020 Budget – no update.

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting:

The same items will be brought back for discussion. The next meeting is scheduled for May 14th at 6:15 p.m.

6. Committee Member Comments:

No comments were made.

7. Adjournment:

Meeting adjourned at 7:07 p.m.